Call to Order

Adoption of Agenda

Public Comments

At this time, members of the public shall have an opportunity to address the Committee on items of interest that are within the subject matter jurisdiction of the Committee. This opportunity is non-transferable and speakers are limited to three (3) minutes each.
Action Item(s)

The public shall have an opportunity to comment on any action item as each item is considered by the Committee prior to action being taken. This opportunity is non-transferrable, and speakers are limited to one two-minute (2) comment each.

1. Covid-related financial impacts
2. Groundwater and production status
3. Review of organizational cost-saving measures

Committee Members’ Request for Future Agenda Items

Adjournment

Attachment(s):

1. Groundwater Production and Rainfall
2. Summary of savings impact from reduced FTEs
Monthly Water Production:
FY 20/21 Actual, FY 20/21 Projected & FY19/20 Actual

Monthly Avg. Rainfall for July - 0.06"  
July 2020 Rainfall - 0.00"

2019/20 Total Rainfall from  
Oct.- July - 20.52"  
9% Below Annual Average Rainfall

Annual Average Rainfall  
Oct. to July - 22.50"

Revised Date: 8/5/2020
Groundwater Production vs. Rainfall - FY 00/01 to FY 19/20

- Annual Average Rainfall = 19.90" 20-yr period
- GW Adjudicated Level = 3,294 ac-ft/yr

Groundwater Production

Inches per Year

AC-ft per Year
Crescenta Valley Water District
Metered Water Sales

March 2019: $400,000
March 2020: $500,000

April 2019: $500,000
April 2020: $600,000

May 2019: $600,000
May 2020: $800,000

June 2019: $700,000
June 2020: $900,000
The District has implemented organizational cost-saving measures. One of those measures is the outsourcing of the Technology Department, which consisted of two (2) full-time equivalents (FTEs).

The following are reductions in various expense categories:

- **Labor & Benefits** – Labor and benefits for the department was $290K annually. The ‘After’ bar in the graph represents the consultant fees that were substituted.

- **O&M** – Operations & maintenance expenses were projected to be reduced by at least 20% based on the consultant providing various services in-house, renegotiating contracts, and eliminating redundant vendor services. The consultant has met these expectations thus far.

- **CIP** – The Technology Department is allocated an annual CIP budget for infrastructure needs, most recently, replacement of the SCADA system. By decision-making through committee and ensuring the most efficient deployment of technology the District is expected to significantly increase the efficiency of each CIP dollar spent.

- **Facilities** – A number of expenses allocated toward maintaining the Mills facility no longer apply.
  - **Rental Revenue** – What was previously a facilities expense has been converted into rental revenue, which increases the effective savings.

Whereas the department as a whole cost the District $1.2 million, it now costs the District $870K. This represents a savings of $372K. If the rental revenue is factored in, the overall savings impact of the organizational change with respect to the Technology Department is $412K.
Summary of Projected Savings from Transition of IT Department

Facilities (Mills House) $1,240,800
CIP Expenses $869,120
O&M Expenses $200,000
Labor & Benefits / Consulting Monthly Fees $400,000
Total $600,000

Revenue recovered due to leasing the Mills property

Before

After

Facilities (Mills House)
CIP Expenses
O&M Expenses
Labor & Benefits / Consulting Monthly Fees
Total